

**YouthBank East Sussex  
Application Form and Guidance Notes  
2011 – 12**

## **Short Breaks for Disabled Young People A Life More Ordinary: Grants Programme**

Use this application form to apply for any amount from

**£300 up to £5,000**

**CLOSING DATE  
Friday 16 September 4pm**

Please read the guidance notes before filling in the application.

If you, or young people you know, are aged 13-19 then you can apply to get money to help you have more opportunities to make friends, enjoy social activities and take part in new experiences!

Applications are considered by young people.

## Introduction

### **What is YouthBank East Sussex?**

It is a grant-making project that puts money into the hands of young people.

Young people come up with ideas to do things in their community. They then make an application to YouthBank to get money to help them carry out their idea.

Youth Panels across East Sussex look at the bids and decide which ones to support.

You can find out more about the YouthBank by looking at the website:  
**[www.connexions360.org.uk/youthbank](http://www.connexions360.org.uk/youthbank)**.

### **Where does the money for this grant scheme come from?**

The money for this grant application comes from the Early Intervention Grant.

### **What is the 'Life More Ordinary' grants programme?**

In 2007, the Every Disabled Child Matters campaign asked hundreds of disabled children and young people what one thing they would like to change for disabled children and their families.

One of the top three things they said was that there should be more fun things for them to do.

The campaign also said it was important that young people with disabilities should be having a say in the things that they have to do.

The money given to YouthBank for this grant round comes from that programme.

It is designed to give groups of young people with disabilities the chance to make an application so that they can spend time away from their main carer and enjoy positive activities, build new relationships and to 'lead a life more ordinary'.

## Who can apply?

These grants are to support groups of young people who are disabled to get involved in the same kinds of ‘mainstream’ leisure-time activities that other young people enjoy and to help them make friends with young people who are not disabled.

**Priority will therefore be given to applicants from non-specialist projects wishing to include young disabled people in their activities.**

All bids to this grants programme must demonstrate the ‘active involvement’ of young disabled people. A strong application would therefore provide clear evidence that young disabled people wish to be involved in the project. This could mean:

- a) Young people who are disabled have submitted the application themselves with the support of the organisation / project they wish to be involved in.
- b) The organisation putting in the bid has clearly reflected the views and opinions of the young people within the application.

### Can you also say yes to the following?

- ✓ Young disabled people wishing to be involved in activities are in receipt of the Disability Living Allowance.
- ✓ There are at least two young people with disabilities wishing to be involved in the project.
- ✓ Young people must be living in the East Sussex area (but not Brighton & Hove).
- ✓ The project involves young people in the age group 13 to 19 years.
- ✓ The project will help young people who are disabled get involved in the same kind of positive, leisure-time activities as other young people enjoy.
- ✓ The supporting organisation can clearly demonstrate (as above) how they have actively involved young people in the application.

**Applications are welcome from any voluntary, community or statutory organisations**

## What kind of things can I apply to do?

- ✓ Projects that bridge the barriers between young people with and without disabilities.
- ✓ Any kind of positive, recreational leisure-time activity – eg: sports, any physical activity, cultural activities including music and art, etc.
- ✓ Things that develop the skills of either paid or volunteer workers to enable them to work with young people with disabilities.
- ✓ Projects that help to include young people with disabilities in the same kind of things that other young people enjoy.
- ✓ Projects that are designed to promote a positive image of young people with disabilities.

## What kind of things you cannot apply for?

- ✗ A general ‘disability’ worker within a universal setting.
- ✗ Provision of basic equality awareness training.
- ✗ Adjustments to premises which could be reasonable adjustments under the disability legislation.
- ✗ Projects that happen during school time or that support the curriculum.
- ✗ Trips outside of the UK.
- ✗ Trips that cannot demonstrate a clear learning outcome.
- ✗ Projects that have been determined entirely by adults.
- ✗ Projects that benefit young people living outside of East Sussex.
- ✗ Personal specialist equipment.
- ✗ Family holidays.

## How is your application scored?

If you have any questions or need support completing the information needed on the form please contact:

Tracey Johnson on **01424 726086** or email

**[tracey.johnson@eastsussex.gov.uk](mailto:tracey.johnson@eastsussex.gov.uk)**

You can find out how bids are scored by downloading information on

**[www.connexions360.org.uk/youthbank](http://www.connexions360.org.uk/youthbank)**

Panels of young people will be considering your application and will have a say in who receives grants.

**We are also looking for young people who are disabled between 13 and 19 to be part of the decision-making panels!**

Please contact Tracey Johnson if you are, or know, any young person who is interested in being part of the decision-making panels and help us to take this project forward.

**Call now to find out more!**

## What happens after we receive your application?

We will do our best to let you know whether or not your application has been successful within 4 weeks of the closing date.

If your bid has been successful you will be asked to sign a letter of agreement. Once this has been signed and returned payment will be processed.

Payment is usually made within 14 to 30 days of receipt of the signed letter of agreement.

**Good luck with your bid and please contact above if you need support or have any questions!**

# Name of the person making this application

PLEASE WRITE IN CAPITAL LETTERS

Name: \_\_\_\_\_ Age (if 19 or under): \_\_\_\_\_

If we want to ask you a question about your application, please give us at least one way of getting in touch with you, or someone that can help us.

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

If you are an adult , what is the relationship to young person/group?  
(eg youth worker, etc)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of the organisation or group that is supporting this application:

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Type of organisation or group (eg youth club, cricket club, community organisation, etc)  
and aims of your organisation/group:

\_\_\_\_\_

\_\_\_\_\_



What kind of disability do you or the young people you work with have?

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Do you receive Disability Living Allowance?

YES

NO

Tell us what you want to do with the money

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Why do you think this project is needed and what do you hope to achieve?

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What difference do you think it will make to the lives of those who take part?

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## How much money are you asking for?

Please detail how you have arrived at the total. You will need to provide evidence and attach it to this form. (Eg include quotes, price lists, internet page, etc.) Without this evidence you are unlikely to be successful.

What will the money pay for	Amount
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
Total amount	£

Have you received a grant from Aiming High in the last 18 months or is your organisation currently in receipt of any Short Breaks for Disabled Children Funding?

YES

NO

If Yes please tell us how much and what for.

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Is the other organisation you are working with putting any money into the project?

YES

NO

If yes, how much are they contributing towards it? £ \_\_\_\_\_

If the organisation is not putting money into the project, are they helping out in other ways? (this is sometimes called 'in kind' support)

**IN KIND SUPPORT:** (please give details)

Eg staff time / use of premises or equipment / etc.

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Are there any other organisations contributing to this project? Please detail:

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## Nearly finished...

Before you send your application to us. Please fill in the following information.

What area is your project taking place in (*circle all that apply*)?

<b>EASTBOURNE</b>	<b>HASTINGS</b>	<b>WEALDEN</b>	<b>ROTHER</b>	<b>LEWES</b>
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How many young people with disabilities will take part in this project?

How many young people without disabilities will take part in this project?

How many young people with a disability are age 12 or 13

How many young people with a disability are age 14, 15 or 16

How many young people with a disability are age 17, 18 or 19

### About you

You don't have to fill out this part of the form if you don't want to, but it helps us if you do. We want to be sure that everyone who uses our services is treated equally. Knowing who is using our services helps us to understand if we are doing the right job for all people so please complete the form below by filling in the information that you are happy to give us. What you tell us here will not be linked to you or your name.

How many young people involved in this bid feel they belong to any of these ethnic backgrounds? Please tell us how many?

White	How many?	Black or Black British	How many?
British		Caribbean	
Irish		African	
Gypsy/Roma		Any other Black Background	
Traveller of Irish heritage			
Any other White background		<b>Asian or Asian British</b>	
		Indian	
<b>Mixed</b>		Pakistani	
White and Black Caribbean		Bangladeshi	
White and Black African		Any other Asian background	
White and Asian			
Any other Mixed background		Chinese	
Other group (please specify)		Prefer not to say	

Once you have completed your application, please send it to:

East Sussex YouthBank  
Ocean House, 2<sup>nd</sup> Floor  
87-89 London Road  
ST LEONARDS ON SEA  
East Sussex  
TN37 6DH

by 4pm on the following closing dates:

## **Friday 16 September 2011**

You will find out whether or not you have been successful within four weeks of each closing date.

If you need help or have any questions please contact:

Tracey Johnson  
YouthBank Co-ordinator  
01424 726086  
or  
Email: [tracey.johnson@eastsussex.gov.uk](mailto:tracey.johnson@eastsussex.gov.uk)

If you are awarded this grant, you will need to:

- agree to the terms and conditions in our award letter
- complete your project by the end of February 2012, and
- keep a record of expenditure and complete a project monitoring and evaluation form, that tells us what happened, project outcomes and how many young people took part.

Download details of how applications are scored from [www.connexions360.org.uk/youthbank](http://www.connexions360.org.uk/youthbank) or call Tracey Johnson (contact above).